

INTERNAL QUALITY ASSURANCE CELL (IQAC)
ANNUAL REPORT 2018-19

A Meeting of the Internal Quality Assurance Cell Committee was held in the beginning of academic year under the Chairmanship of Dr.Hamirbhai Makwana, Principal, Shree J.M.Patel P.G.Studies & Research in Humanities. Principal welcomed all the members of the Committee and explained the importance of IQAC decisions in the functioning of the College. The Minutes of the previous meeting was confirmed and issues were raised during the discussion on the Action Taken Report of the previous academic year. The Committee discussed different aspects related to curricular, co-curricular and extra-curricular activities for the relevant academic year and also issues related to implementation. The Committee agreed in principle to set-up a various committees headed by coordinators to ensure effective implementation of activities planned. The meeting ended with thanks to the Chair.

DATE	TIME	VENUE	CONVENER AND COORDINATOR
02-07-2018	12:00 pm	ICT Room	Upendra Kavani

COMITTEE MEMBERS:

1. Dr. Hamirbhai Makwana, Principal
2. Upendra Kavani, Coordinator
3. Dr. Jyotikaben Patel, Teachers Represent
4. Dr.Nayanbhai Patel, Teachers Represent
5. Diptiben Macwan, Teachers Represent
6. Dr. Vinay Patel, Teachers Represent

Agenda

1. Annual Strategic Meet
2. IQAC activities
3. Daily Prayer
4. Choice Based Credit System (CBCS)
5. College Website
6. Student Research
7. Organizing of Faculty Development Programme
8. Planning of curricular activities for the academic year
 - a. Term Test
 - b. End Semester examination
 - c. Timelines for submission of assignments
 - d. Arrangements for special supplementary examinations
 - e. Strategies to deal with student absenteeism
 - f. Measures to improve performance of slow learners
9. Scheduling of Co-curricular activities
10. Seminars and Conferences
11. Outreach programmes and extension activities
12. Alumni association
13. Preparation of AQAR
14. Assignment of responsibilities and charge of various committees
15. Evaluation of End semester examination results
16. Research activities
17. Scholarship and fee wavier
18. Observation of Special Days and Awareness Drives

The following is the summary of accomplishment of various activities planned by the IQAC during the meeting held on 02/07/2018

ACTION TAKEN REPORT

1. Major Initiatives of IQAC for (2018-19):
2. IQAC Cell coordinated Periodic Staff meetings, Department meetings, Board of Studies, Academic Council
3. HOD's Appraisal by the Department Colleagues and Self-Appraisal by the Lecturer was conducted.
4. Faculty Development Programmes
5. On 27th July 2018 Faculty Development Programme was organized. Dr. Vijay H. Jariwala, Professor, Department of Economics, SPU, was the Resource Person for administration and Team Building Skills.
6. Faculty research
7. A number of seminars were attended by lecturers organized by various Colleges.
8. Faculties also presented papers at State, National and International Seminars.
9. Many papers were published by faculty members.
10. In association with Dark Horse Academy for Competitive Exams, Career Counselling Workshop was organized for the students.
11. A Dessert Competition was organized by Women Cell on 03/08/2018 to boost up students potentiality.
12. A Guest lecture was organized under Jashkamal Vyakhyanmala on 04/08/2018. Shri Maheshbhai Prajapati, a critic cum rhetorical poet was invited. He talked on the various aspects of writing and also presented his own poems and Chappa that contained irony in it.
13. On 5th September 2018- Teachers' Day was celebrated, followed by entertainment programme by the students.
14. One Day Research Workshop for PhD Scholars was conducted on 14/09/2018 i.e. International Hindi Day to cultivate research aptitude and enhance research skills.

15. A Guest lecture was organized under Jashkamal Vyakhyanmala on 22/09/2018. Eminent artists of theatre performance Shri P.O.Joshi and Shri Janak Vyas were invited as guest speakers who shared their views on dramaturgy and also dramatized and spoke dialogues.
16. A Workshop on 'Ghandhi Vichar-Lekhan-Vanchan' was organized on 02/10/2018 to inculcate reading and analytical skills of the students.
17. On 26th December 2018, one day Out Reach Programme was organized and took visit to Orphanage.
18. Literary Club conducted various competitions like essay writing, poetry recitation, elocution competition, Mehandi Competition, debate and collage competition.
19. Gujarat Sahitya Akademi sponsored one Day State Level Seminar on "Charotar na Sant-Bhakt Kavio" was organised by the institute on 04/01/2019.
20. The Department of Gujarati arranged a screening of Gujarati movie 'Reva' which is an adaptation of Gujarati novel "Tatvamasii" prescribed in syllabus on 01/02/2019.
21. The institute organized a study trip to Tirupati Rushivan and Indroda Nature Park Gandhinagar on 12/02/2019.
22. On 8th March 2019 International Women's Day was celebrated. Two documentaries short films based on real life women were shown to the students to instil the sense of empowerment and to touch gender sensation issue.
23. The College website is updated with the regular calendar of events and various activities.
24. Free Wi-Fi connection for staff.
25. The institute fetched Government scholarship of Rs.18,82,150 /- and the same was distributed among 99 students during the year 2017-18.
26. The Institution has good collection of books and periodicals in its Library. This academic year 26 books were added to the collection at a cost of Rs. 14235/- . Library has subscribed 15 periodicals in both English and Vernacular languages. The library also has access to online catalogues and libraries such as N LIST, Infilbnet and online access for students and staff.

27. The faculty members registered themselves and actively participated in One Day Workshop on Moodle Learning Management System scheduled on 15th March 2019 conducted by IIT Bombay.

Dr. Hamirbhai Makwana
Principal and Chairman

Upendra Kavani
Coordinator